



TERMS OF REFERENCE

Shelter/ NFI Cluster | Regional and Zonal Focal Points

Under the guidance of the Federal Shelter/ NFI Cluster coordinator, the regional and zonal focal points will be the humanitarian focal points in charge of coordinating shelter/NFI activities at the designated region and zone levels.

In particular the focal points will:

- Liaise with regional and zonal authorities regarding Shelter/ NFI needs within those regions or zones.

- Represent the sector in coordination meetings such as DRMTWG, where and when appropriate

- Send updates to Regional and Federal SNFI Cluster on meeting minutes and any action points raised

- Support prioritization exercises and contribute towards the sector response plan with local authorities where and when appropriate.

- Coordinate with other partners the provision of shelter/NFI assistance within the regions or zones.

- Raise awareness on identified gaps within the regions or zones to the regional and/or federal cluster.

- Provide feedbacks and updates to the regional and federal clusters regarding the on-going response.