

## Abu Bakar Transit Site – Response Process - Sana’a Hub

**Phases of Response:** *There are three phases of response for newly displaced households. The first phase is the Transit RRM, which will feature only the three response components (hygiene kits, dignity kits, IRR kits). This phase will require minimal verification, as it will only depend on the verification that the RRM partners provide in the agreed form. The second phase is the First-Response. This will entail response such distribution of NFI kits, cash distributions, one-off food distributions, etc. The IST tool can be used to identify some of the needs (not all) for this response. The third phase is Regular Programming, which covers the normal YHRP activities such as general food distribution, etc.*

### Response Process and Service Sites

1. IDPs arrive at Registration point in Hafsa School (Next to Abu Bakar School) where they register. Information recorded here is as follows: *Name and Spouse Name, ID Card No. Type of ID card, Telephone Number, family members disaggregated by age and gender, place of origin, place of displacement, date of displacement, have your family received assistance before, remarks and contact information of the sheikh at the place of origin.* The registration process is handled by 8 NAMCHA (National Authority for the Management and Coordination of Humanitarian Affairs and Disaster Recovery). There are usually five or more registration points throughout the day at Hafsa School.
2. IDPs then move to the Protection Desk in order to identify the vulnerable cases. The team consist of two staff of ADRA and one staff of NAMCHA.
3. Six staff of NAMCHA were dedicated to undertake the verification process by calling the community leaders in Al Hudaydah firstly to confirm that the families are indeed from Al Hudaydah and secondly to confirm that they were recently displaced to determine if the families are entitled to receive the assistance in the transit centre.
4. IDP Families then proceed to Abu Bakar School where they receive the following support:
  - i. IRR (Immediate Response Ration): The rations along with the hygiene and transit kits are being provided by UNFPA, UNICEF and WFP to all IDPs received in the center. Two staff of ADRA and one staff of NAMCHA are facilitating the provision of IRR.
  - ii. NFI kits are provided immediately to the displaced families who chose to settle in one of the schools pre-identified by NAMCHA and rehabilitated by a Cluster Partner (ADRA). IDP families who choose not to stay in schools due to availability of other shelter options (rent, host family, etc.) are not provided NFI kits at this time but will go on for health check and referral if required. Two staff of ADRA and one staff of NAMCHA are distributing the kits to the families
  - iii. IDP move on to the Protection/ Referral desk where protection support services are provided including identification of vulnerable cases/persons with specific needs, Psychosocial Counselling, Social Counselling and General Protection and Legal support. Two staff of ADRA and one staff of NAMCHA are providing the support. Other protection cluster partners such as Yemen Women Union and the MOSA have representative at the protection desk for counselling.
  - iv. Complaints Desk receives complaints from IDPs directly. The team consist of two staff of ADRA and one staff of NAMCHA are receiving the complaints or feedback in order to be addressed or referred if needed.
  - v. Collective centre or personal arrangement: Three CCCM mobile teams are available on site; each team consist of two ADRA staff and one NAMCHA staff. Registered and verified IDP families stay at the site for 1-2 nights until transportation is arranged for those moving to the identified schools. IOM facilitates the transport to the site coordinated by ADRA.
5. Partner (ADRA) then carries out a more in-depth assessment at the schools using the UNHCR Protection Assessment tool (or PAT) and in the host community for those who moved on to determine the first line response. This could be distribution of shelter or NFI kits or Cash assistance (Cash has not been agreed by NAMCHA to be distributed in Sana’a at this time.
6. The Clinic in Abu Baker School provides IDPs with the basic medical treatments and provide referral for the cases that in critical health situation.
7. There are around seven security guards and other support staff for maintenance and cleaning at Abu Baker transit centre. Total number of NAMCHA staff is around 45 and over 40 staff from ADRA.

### **Contact for RRM focal Points in Sana'a Hub**

- ✓ Amanat Al Asimah: ADRA – [kareem.wazzan@adrayemen.org](mailto:kareem.wazzan@adrayemen.org) - 777778879;
- ✓ Dhamar: IRY - Ahmad Hussein Nahbal - [Ahmad.Hussein@iryemen.org](mailto:Ahmad.Hussein@iryemen.org) – 770477355, 775860503 - (ADRA will support IRY);
- ✓ Sana'a: IRY - Ahmad Hussein Nahbal - [Ahmad.Hussein@iryemen.org](mailto:Ahmad.Hussein@iryemen.org) – 770477355, 775860503;
- ✓ Amran: YRCS – Abdullah Al Azap - [ync.amran@gmail.com](mailto:ync.amran@gmail.com) – 776005789, 733998300 - (FSAC are to communicate with CARE to determine if they would be willing to be the IRR focal point for Amran);
- ✓ Al Bayda: Maher Moraïet - [mmoraïet@nfdhr.org](mailto:mmoraïet@nfdhr.org) – 772899987, 730190800;
- ✓ Marib: Maher Moraïet - [mmoraïet@nfdhr.org](mailto:mmoraïet@nfdhr.org) – 772899987, 730190800;

### **RRM focal points will have the following duties:**

- ✓ Identify warehouse(s) to store all of the RRM items (hygiene kits, dignity kits and IRR kits);
- ✓ Verify the displacement in the governorate using the attached registration forms;
- ✓ Send an accumulative list of displaced households to OCHA every day clarifying the response to the IDPs (it is basically the registration form with columns that indicate the numbers of IRR kits, hygiene kits and dignity kits);
- ✓ Send a report to OCHA on the stock of RRM items in each of the warehouses they are overseeing every day;
- ✓ Handle and transport the RRM items to the displacement sites;
- ✓ Handle and transport other humanitarian response items when requested by the relevant cluster(s);
- ✓ Run and manage hosting sites as necessary.

### **The verification process will entail the following steps:**

- I. Verification Partner receives info about IDPs in a specific location (from NAMCHA);
- II. Verification Partner conducts light verification (using the attached tool);
- III. Verification Partner sends the list to the RRM Partner, OCHA and IOM;
- IV. OCHA sends the list to the RRM Partner;
- V. RRM Partner delivers the RRM kit to the IDPs on the list;
- VI. RRM Partner shares distribution information with OCHA on a daily basis;
- VII. OCHA consolidates all distribution information and shares with partners