

## HAUC (UK) Report

**HAUC Working Group : Training and Accreditation (TAG)**

**Report Date:** 06-10-2020

**Prepared by :** Robert Hudleston

**Strategic Objective of Working Group:** *To review, update and implement the accreditation assessment and reassessment of Operatives and Supervisors. To develop assessment strategies, assessment standards, test specifications and question banks.*

*To scope out an assessment strategy and question banks for two new certifications for streetwork inspections and permit administration.*

### Project Plan and Progress Update

<b>Objective: To review, update and implement the accreditation assessment and reassessment of Operatives and Supervisors. To develop assessment strategies, assessment standards, test specifications and question banks.</b>			
<b>Task</b>	<b>Progress Update</b>	<b>Due Date</b>	<b>Responsible</b>
<i>Assessment strategy and assessment centre guidance, assessment standards and unit content for assessment and reassessment</i>	Complete		
<i>Issue all documents to AOS for final scrutiny and comment</i>	Complete		
<i>AOs to provide an estimate to proof read all documents</i>	Complete		
<i>AOs respond to scrutiny</i>	Complete		
<i>Review and update the assessment and reassessment question banks</i>	Complete		
<i>Memorandum of Understanding agree and sign off with AOs</i>	Complete		
<i>Handover of all reviewed documentation to AOs</i>	Complete		
<i>Go live with new assessment criteria</i>	Complete		

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<i>and test specifications</i>			
<i>Mandatory implementation of on line question banks (Multiple Choice Questions (MCQ))</i>		<b>2<sup>nd</sup> March 2021</b>	<b>TAG and AOs</b>

**Objective:** To scope out an assessment strategy and question banks for two new certificates for streetwork inspections and administration.

<b>Task</b>	<b>Progress Update</b>	<b>Due Date</b>	<b>Responsible</b>
<i>Steps to achieve objective</i>	<i>Progress update for each task</i>	<i>Agreed completion date</i>	<i>Who is taking ownership for task</i>
<i>Titles changed from original remit to comply with unregulated training and assessment</i>	Complete		
<i>The units for the new certificates for administration to be defined</i>	Complete to for permits but		Retain Consultant for Street Manager affect
<i>Agree revised format HAUC(UK) NRSWA Management and Technical Administration</i>	Paused last year due to Street Manager review at TAG July 2019. New timescales yet to be agreed	<b>1<sup>st</sup> December 2020</b>	TAG and Consultant
<i>The units for the new inspection/audit defined</i>	Complete		
<i>Moderation Panels for Safety, Quality and Compliance</i>	Established and completed task		

### Impact on HAUC (UK) Strategic Aims

<b>Strategic Aim</b>	<b>Summary of Impact</b>	<b>Action Needed</b>
Communications	Needs wide promotion across HAUC (UK)	All Regional HAUCs to include on main Agenda for meetings
Performance	To improve quality in all streetwork activities	Closer review of sample inspections
Safety	Increased training and testing of Operatives and Supervisors	
Skills & Training	AOs to monitor their training centres	TAG to review AO performance

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Systems	New computerised testing programmes for multiple choice questions	
Technology & Innovation	Adopting latest techniques when appropriate	

### Link to other HAUC Work Streams

HAUC Group	Subject	Action Needed
SROH	Editions 2, 3 and 4	Review those MCQ where possible conflict between Editions! Eg Small Openings
CoP		

### Finance Update (if applicable)

Category	£ Spent to Date	% of Total	On Track?	Notes
TfL Lane Rental innovation Fund	£83,435	92		Estimated cost of further work Street Manager and Register £21k

### Key Milestone Plan

Milestone	Due Date	Status
Interim Compliance Check	October 2020	Delayed due to sickness new date to be agreed

### Membership of Group

Name	Representing	Position	Status
Robert Hudleston	Network Rail	JAG Joint Chair	Active
Mark Playforth	StreetWorks.Org	JUG Joint Chair	Active
Andrew Hudson	Lantra	TAG Member	Active
Barry McMillen	Northern Ireland	Representing NI	Retired
Ben Bechell	Welsh Assembly	Representing Wales	Active
Beverly O'Neill	SQA	TAG Member	Active

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Carole Brown	SWQR	TAG Member	Active
Darren Grant	SSE	TAG Member	Active corresponding
Paul Dooley	UKPN	TAG Member	Active
Ewen Milligan	Transport Scotland	Corresponding	Active
Hilary Chambers	City and Guilds	TAG Member	Active
Ian Davies	Virgin Media	TAG Member	Active
Ian Moss	EU Skills	TAG Member	Active
Kat Quane	Transport Scotland	Corresponding	Active
Lindsay Henderson	Scottish Road Works Commissioner	TAG Member	Active
Mark Buckton	NOCN	TAG Member	AO
Andrew Cherry	TfL	TAG Member	Active
Paul Pointon	Amey	TAG Member	Active
Paul Byrne	CABWI	TAG Member	Active
Rob James	JAG(UK)	TAG Member	Active
Robert Tabor	Lantra	TAG Member	Corresponding
Tony Hemmingway	TFGM	TAG Member	Active
Vikki Williams	CABWI	TAG Member	Active

### Additional Information

Next meeting 1<sup>st</sup> October 2020 Coventry hosted by CABWI **cancelled** as Streetworks.org chair unavailable and JAG chair sick

Comments on Notes for Bulletin 005.2 update following AO, SWQR and TAG reps meeting 1<sup>st</sup> October bt Zoom – **red text** from Ben Bechell

**SWQR** - Would it be possible to have confirmation of the following:

\* The focus for the communication is re-assessments. Will there be a separate communication sent to provide guidance for Re-registration candidates? Re-registration applications can still be submitted to the Street Works Qualifications Register. There is no change to the processing of these applications and cards will be continue to be issued as per our normal workflow. **If there is no change to the procedures I don't see the need to circulate any additional advice as this has the potential to be miss-interpreted. Whilst we don't have reassessment in Wales the previous advice was still circulated on the basis that some of the utility companies work across the border and so they needed to assess their procedures as for many of their operatives they put them through reassessment anyway so they can work in England if necessary.**

\* Re the 2nd last paragraph's reference to replacement cards. From the Street Works Register's point of view, we are in a position where we can continue to accept and process replacement applications so candidates that require replacement cards will be able to obtain them. The only exception to this is if there is any change to the

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Government advice on lockdown restrictions. If this occurs, then we will issue an update on our webpage to provide details of any reduced service delivery. **Noted**

\* The 2nd last paragraph also states that "some cards will lapse, or replacement cards may not be available through no fault of the holders". Could you please confirm what you would accept as "no fault of the holders" and what action you would expect the Street Works Register to take should the card have lapsed in this situation. **This will have to be done on a case by case basis. The situation I dealt with was where a person was shielding and therefore unable to work, leave home, etc. I would expect cases to be of this nature where there was some direct cause.**

\* We can publish the HAUC (UK) advice on our webpage. Will RAUC Scotland or Transport Scotland be issuing any further advice?