

# Plan of Operations 2015

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## **Operational objectives**

SDF has two primary tasks. Undertaking advocacy at national level and supporting local union activities. Close cooperation between SDF, the SULF Board and the SULF Secretariat is a prerequisite for effective and fruitful work on behalf of doctoral candidates. SDF must also cooperate with the students active in the union at local level and SULF's local associations. It is equally important that SDF works with other organizations such as SFS-DK and the Saco Student Council on issues specific to doctoral candidates.

In addition to what is stated in the SDF Vision Document, in 2015 the Board will also focus on doctoral candidate working conditions.

## Areas

### Membership activities

Goals: To arrange a Contact Day for doctoral candidates involved and interested in SDF.

AGM to be held in November.

Disseminate information to members about what SDF does and issues important to doctoral candidates.

Maintain an active Facebook page to spread the SDF message and to encourage debate/discussion with members.

Activities: Contact Day in April/May.

Arrange AGM in November.

Publish newsletters 2-3 times/term.

Continuously update and market the SDF Facebook page.

### Recruitment

Goals: Increase the number of doctoral candidates who are members of SULF.

Continue to develop recruitment and information materials.

Activities: Most recruitment is done locally, so SDF must support locally-active doctoral candidates in their recruitment of more members and recruit more active doctoral candidates at all universities. SDF also supports local activities for the organization of workshops on doctoral candidate issues and cooperation with the student union doctoral candidate committees.

Information and materials available to graduate students in SDF and SULF are now in both Swedish and English. Development, monitoring and use of this material and communicating in both Swedish and English must become a natural element of all operations.

### Board operations

Goals: Benefit from the services of an active board which meets 2-3 times/term and in between times holds virtual meetings and maintains e-mail contact.

Training of the Board.

Handover to 2016 Chair/Board.

Activities: Board meetings. A two-day residential recommended.

Board invited to go through basic union course. Then the identification of what the board may need in the form of additional training for elected representatives.

Evaluation and structured handover to the 2016 Chair/Board

## Lobbying and advocacy

Goals: Two debate articles.

Appear/mentioned in research policy debate.

Collaborate with Saco Student Council.

Collaborate with SFS-DK.

Market Facebook postings.

Activities: Two debate articles, one per term.

Be an active participant in research policy advocacy and information dissemination. For example, lobbying and providing information on request.

Meet with Saco Student Council Presidium. Depending on the issues Saco Student Council deals with during the year and their proposals, take a position and participate in the activities that are relevant to doctoral candidates.

Collaboration on specific issues with SFS-DK is desirable. Contact has been established and it is recommended that the Chairs visit each other's Boards or possibly all meet to discuss common issues.

Market at least four of the postings made on the Facebook page to reach out farther and achieve better spread.

## Budget 2015

	<b>Operations</b>	<b>Budget</b>
<b>Membership activities</b>	Contact Day	SEK 25 000
	AGM	SEK 10 000
<b>Recruitment</b>	<i>Part of Contact Day operations plus locally at universities</i>	
<b>Board operations</b>	Board meetings (including accommodation and handover)	SEK 50 000
<b>Lobbying and advocacy</b>	Saco Student Council (travel costs and fees for participation in conferences and congress, chairperson network)	SEK 13 000
	SFS-DK	SEK 7 000
	Marketing elements on Facebook page	SEK 2 000
	Other entertainment costs	SEK 10 000
	<b>TOTAL</b>	<b>SEK 115 000</b>