

West Dean Art and Craft Festival 2019
31 May – 2 June 2019

Exhibitor or Demonstrator Application Form

This application form is for Exhibitors or Demonstrators wishing to showcase their work at the West Dean Arts and Craft Festival 31 May – 2 June 2019.

We welcome applications from individuals or groups. For further details, stand sizes and prices please see our Terms & Conditions..

Please only use this form if you cannot apply using the online form.

If you are sending your application by post, images of your work should be provided as photographic prints.

If you are sending your application by email please ensure your images are JPEGS and less than 1MB in size (800 pixels wide is about right). Please do not send larger images as these may not reach us.

Please make the £15 application fee payment online or include a cheque payable to **West Dean Ltd.**

Your completed application should be sent to events@westdean.org.uk

or by post to:

West Dean Arts and Craft Festival
West Dean College
West Dean
Chichester
West Sussex
PO18 0QZ

Contact Name	
Stand Name (for Catalogue and Fascia)	
House Number/ Name	
Address Line 1	
Address Line 2	
Town	
County	
Postcode	
Telephone	
Mobile	
Email	
Website	

Which of these describes you best? (please tick)

Individual	<input type="checkbox"/>
Studio Group	<input type="checkbox"/>
Gallery	<input type="checkbox"/>

If applying as group, please list names and websites of all proposed exhibitors.

Name	Website

Stand requirements

Please indicate required stand size:

Exhibitor stands

We are delighted to be able to have kept our stand prices at the 2018 rate

Stand size	Description – <i>all stands will be shell scheme with name boards</i>	Price ex VAT	Price inc VAT	✓
1.5m x 1.25m	Boarding on 2 sides. No partition between your fellow exhibitor on other side	£341.70	£410	
2m x 1m	Basic contained space	£420.83	£505	
3m x 1m	Long and thin – good visibility and impact	£525	£630	
2m x 2m x 1m	Wedge shaped – spacious feel	£533.33	£640	
3m x 2m x 1m	Wedge shaped – spacious feel	£629.17	£755	

Shared stands

Makers wanting to share space will be individually considered. The number of makers must be reflected in the size of space requested. Please ask if you require a larger space as we may be able design to your specification at an extra cost of £150 per square metre.

Demonstrator stands

Please note - If you are applying to demonstrate you will need to supply a full risk assessment with your application. We will also need to see a short video of the demonstration you will be presenting throughout the Festival. Please send a link or file to events@westdean.org.uk

Stand size	Description	Price ex VAT	Price inc VAT	✓
3m x 2m	Basic contained space – boarding on 3 sides	£250	£300	

Extras

Item	Price ex VAT	Price inc VAT	✓
Socket	£45	£54	
*Spotlight	£35	£42	
Table	£15	£18	
Chair	£7.50	£9	

*please note - two spotlights are included within the stand price

Photographs of your work

Please provide JPEG images less than 1MB. Please give a brief description of each image/photograph enclosed including:

Name of artist (if applying as a group)

Title

Medium

Size

I

2
3
4
5
6
7
8

(Continue on separate sheet if necessary)

Artist's statement

Please provide a brief biography (70 words or less) describing your work and approach. This may be used on the Exhibitors Gallery pages of the website. Please also tell us of any connection with West Dean that you may have, perhaps you've studied, taught or exhibited here before?

Please tick the box to indicate that you have read and understood the Terms and Conditions which are downloadable as a PDF from <https://www.westdean.org.uk/events>

Signed by:

Date:

APPLICATION DEADLINE: FRIDAY 1ST FEBRUARY 2019