

Meals Package – Terms & Conditions

Academic Year 2020 - 2021

1. Introduction

1. These terms and conditions represent an agreement between you, a prospective or registered student ('you'), and West Dean College of Arts and Conservation ('we' or 'us' or 'the College'). These terms and conditions along with:
 - the College's regulations, procedures and policies ('regulations');
 - the offer letter from our Registry comprising the offer ('offer') made by us to you for a place on a programme of study ('course(s)'); and
 - the material pre-contract information provided to you following your acceptance of the offer,form the contract made between you and us (the 'contract').
2. In the event that the provisions of these terms and conditions conflict with the provisions of any other documents forming part of the contract, you and we shall comply with the provisions of these terms and conditions.
3. West Dean College of Arts and Conservation is a part of The Edward James Foundation Limited (charity number 1126084 and company number 6689362) with its registered office at Estate Office, West Dean, Chichester, West Sussex, PO18 0QZ. Our VAT number is 927421133. Our contact details can be found on our website. We are subject to regulation by the Office for Students and many of our courses are validated by the University of Sussex.

2. Fee

1. The amount payable for meals is published in the College's Prospectus and available [here](#).
2. You must pay the Fee in advance as follows:
 - a. In full, two weeks prior to the commencement date of the first term.
 - b. Alternatively, on request of the Student the Fee may be paid in three instalments due two weeks prior to the commencement of each term.
3. You will not be entitled to any refunds for meals you have not taken.
4. In the event that a third-party sponsor has agreed to pay all or part of your fees, you will still remain primarily liable for the payment of the fees.

3. Entitlement

1. You are entitled to lunch on week days and during term time when attendance on-site forms part of the course.
2. Packed lunches will be provided for any day study trips. You need to arrange for this yourself.



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3. The fee excludes any meals or refreshments during
 - a. study trips which last longer than one day and
 - b. work placement periods
4. Work placement periods - a nominal meals rebate (rate subject to change) will be paid for periods of work placement which form part of the assessed course in accordance with the Work Placement Policy.
5. You will not be entitled to any meals if you have any overdue payments for meals.

4. Termination

1. Should you wish to no longer receive meals at the College, you need to provide the College with 4 weeks' notice.
2. A refund of any amount paid for meals past the termination of your meals entitlement will be paid to you within 2 weeks of the termination of your entitlement.