

PRINCIPAL-STUDY ACTIVITY RISK ASSESSMENT 2020/21

This document evaluates the risk of delivery of broad categories of activity across all principal-study departments in the context of the continued risk that Covid-19 presents. It is designed as a summary document for use at institutional level and may not cover every department's specific activities. Departments are encouraged to conduct their own specific risk assessments (either formally or informally) on an ongoing basis while the pandemic continues, in response to any changing advice and guidance from the sector externally, or from the Academy's Business Continuity Group.

Mitigating factors are specific to the class in question, in addition to the institution-wide Covid-secure measures of:

- regular handwashing/use of hand sanitiser prior to classes or activities
- observance of published social distancing and ensemble protocols
- compliance with maximum room occupancy
- daily cleaning of rooms
- mandatory wearing of face coverings by staff and students (unless exempt under government guidelines)
- room ventilation during and between classes as appropriate

Activity	Dimensions	Description	Risks	Mitigating factors
One-to-one lessons and coaching	Class size: usually a maximum of 3 people – student, teacher and accompanist (may vary) Length: 60/90 min Frequency: weekly	Teaching on an individual basis	Transmission by contact with touch points, surfaces, aerosols or droplets	Covid-secure measures (see above) Permitted flexibility for teaching to take place either with teacher online and student on site, or teacher online and student at home Some teaching to take place on Sundays to minimise risk of using public transport and make best and safest use of space

				NB: Face-to-face teaching cannot take place outside the Academy estate
Related study lessons	Class size: usually a maximum of 3 people – student, teacher and accompanist (may vary) Length: 60/90 min Frequency: dependent on departmental arrangements	Face-to-face teaching	Transmission by contact with touch points, surfaces, aerosols or droplets Sharing of instruments (between classes, not during)	Covid-secure measures (see above) Departments to put appropriate measures in place to mitigate risks, to include enhanced cleaning measures, no sharing of mouthpieces, no concurrent lessons by two people using the same instrument, oversight and monitoring of sharing activity at department level Woodwind: no instruments will be shared. Lessons will go ahead with or without an instrument. When instruments are to be swapped over, they will be deep cleaned
Group classes (composition classes, performance classes, masterclasses, excerpt and rep classes)	Class size, length and frequency: department-specific	Individual tuition with observation, participative class-based activity, workshop- or seminar-style classes, practical class-based activity	Transmission by contact with touch points, surfaces, aerosols or droplets Visiting professors	Covid-secure measures (see above) Departments to ensure that any visiting staff are properly briefed on Covid-secure measures and ask them to confirm that they have self-isolated if required before coming on site

				Possibility to teach online if appropriate
Chamber music rehearsal, coaching sessions, jazz ensemble and big band, historical performance ensembles	Size: various depending on size of ensemble Length and frequency: department-specific	Ensemble coaching	Transmission by contact with touch points, surfaces, aerosols or droplets Visiting professors	Covid-secure measures (see above) Departments to ensure that any visiting staff are properly briefed on Covid-secure measures and ask them to confirm that they have self-isolated if required before coming on site
Technology for Composers	Class size: max 10 including teacher	Seminar style with use of dedicated lab space	Transmission by contact with touch points, surfaces, aerosols or droplets Sharing of keyboards	All classes to be delivered online
Vocal genre classes, eg oratorio, song, language coaching, acting and text work	Class size, length and frequency: various	Practical sessions with student participation at the core of the activity	Transmission by contact with touch points, surfaces, aerosols or droplets	Covid-secure measures (see above) In-class arrangements for informal streaming of classes to include any self-isolating members are encouraged 2m mark-ups may be used in some venues, as appropriate
Movement and drama classes, dance rehearsals	Size, length and frequency: various	Practical sessions with student participation at the core of the activity	Transmission by contact with touch points, surfaces, aerosols or droplets Increased movement of participants	Covid-secure measures (see above) Face coverings to be worn to and from classes and when changing

				<p>Face coverings will not usually be worn during classes, except during exercises when social distancing is not possible, eg partner dances, in which circumstances a face covering should be worn for the duration of that exercise</p> <p>Students to purchase and bring their own yoga mats to movement classes</p> <p>2m mark-ups may be used as appropriate</p> <p>Plastic boxes may be provided for personal belongings (depending on the venue)</p> <p>Musical Theatre students to take responsibility for wiping down their personal space (ie ballet barres and any equipment) with the anti-bacterial wipes provided</p>
Production rehearsals	Size: full cast, orchestra, creative team, crew members, Academy staff		<p>Transmission by contact with touch points, surfaces, aerosols or droplets</p> <p>Increased movement of participants</p>	<p>Covid-secure measures (see above)</p> <p>Departments to ensure that any visiting staff and crew are properly briefed on Covid-secure measures and ask them to confirm that they</p>

			<p>Visiting staff, creative teams, production crew</p>	<p>have self-isolated if required before coming on site</p> <p>The working day has been adjusted to accommodate early-evening group music calls in appropriately sized spaces</p> <p>Rehearsal spaces to be appropriately set up to allow freedom of movement prior to the start of each rehearsal</p> <p>Additional dressing room space to be made available</p>
--	--	--	--	---